cirencester
· town council ·

LOCAL GOVERNMENT ACT 1972
NOTICE OF A MEETING OF THE TOWN COUNCIL
NOTICE IS HEREBY GIVEN THAT: -
A meeting of Cirencester Town Council will be held in the Bingham Gallery, Bingham House, 1 Dyer Street, Cirencester, on Tuesday, 12th November 2019 at 7.00 p.m.

Andrew Tubb, Chief Executive Officer
5th November 2019

Agenda

1. **Apologies**
   To receive and formally approve the apologies presented.

2. **Declarations of Interest**
   To receive declarations of interest and to note any dispensations which have been approved.
   Members are reminded to declare pecuniary or non-pecuniary interests on any item on the agenda in accordance with Cirencester Town Council's Code of Conduct.

3. **Council Minutes**
   To approve the Minutes of the Meeting held on Tuesday, 8th October 2019, as an accurate record and consider any matters arising.

4. **Public Participation (Standing Order 68 refers)**
   If a member of the public wishes to speak at the meeting, or would like to submit correspondence they are asked to notify the Chief Executive Officer in advance and no later than 5pm on the day before the meeting. For the purpose of public speaking, a member of the public is defined as someone who lives, has a business or represents an organisation within the electoral boundary of Cirencester. Members of the public who wish to submit a written question for inclusion as part of public participation may do so at any time.

5. **District and County Council Participation (Standing Item)**
   To consider items and updates from Cotswold District Council and Gloucestershire County Council.

6. **Youth Participation (Standing Item)**
   To consider items and updates from young people, as and when received, and to provide an opportunity to comment on Council reports and raise local matters.

7. **Member Participation (Standing Orders 18i) and 27 to 30 refer)**
   A member may ask the Chairman/presiding Chair any question concerning the business of the Council; including, through the Chair, for a Lead Member to be asked for a matter to be considered within the remit of their respective Committee/Group.

8. **Delegation of Urgent Matters (Standing Order 11c) refers)**
   To provide a summary of any matter which has required urgent attention under Standing Order 11a) and 11b) and/or which has been dealt with under delegated authority:

   8.1 GFirst LEP Industrial Strategy Consultation (circulated under separate cover);
   8.2 Kemble Neighbourhood Plan Reg 14 Consultation (circulated under separate cover);
   8.3 A417 Missing Link Consultation (circulated under separated cover).
   8.4 Rural Services Network Rural Market Towns Group Proposal.

9. Schedule of Payments
To approve the schedule of payments made during the period 1st to 30th September 2019.

10. Lead Member for Planning 2019-20
To appoint a lead member for Planning, which includes ex-officio appointments to represent the Town Council on the community-led Neighbourhood Plan Steering Group and the Local Plan Programme Board for the preparation of a masterplan for the town centre.

11. Twinning Appointment
To appoint a representative to liaise with the Cirencester Twinning Association and newly formed 'Umbrella Group' for Cirencester, Tetbury, Nailsworth and Malmesbury.

Noting the following roles and remit as approved by Council:

Corporate Group:
To advise Council on supporting business, economy and tourism; including recommendations on bespoke friendship links.

Community Services Group:
To oversee issues relating to twinning events and build on the town's twinning links, subject to budget and oversee contact with the 'Friends of Twinning' Voluntary Group.

12. Climate Change Advisory Group
To consider and approve the terms of reference and recommendations therein.

13. Income and Expenditure Variance Report 2019-20
To receive and note the income and expenditure variance report for the period April to September 2019.

14. Interim Internal Audit Report 2019-20
To receive and note the interim internal audit report for the period April to September 2019.

15. Budget Estimates 2020-21
To consider and approve the budget estimates for public consultation and recommendations therein from the Finance and Audit Group.

16. Medium Term Financial Plan 2020 to 2024
To consider and approve the medium term financial plan for public consultation and recommendations therein from the Finance and Audit Group.

17. Announcements
To receive and note any important announcements from Members relating to Council business.

18. Correspondence
a) Council Information Sheet; including details of any actions taken arising from previous meetings.
b) Any other correspondence received in accordance with Standing Order 68g) and j).

LOCAL COUNCIL AWARD SCHEME QUALITY

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