

**Winter Maintenance**  
**Memorandum of Understanding and Agreement**  
**Winter 2022/23**

**1. Principles**

- 1.1 Cirencester Town Council has resources which, during times of adverse weather, may be available in order to provide assistance to Gloucestershire County Council, e.g. in gritting footways, refilling grit bins and when able to clear snow from footways/pedestrian areas.
- 1.2 During adverse winter weather situations Gloucestershire County Council's priority and resources are focused on keeping the strategic carriageway network running; assistance from the Town Council will provide a level of support to the local community.

**2. When**

- 2.1 During times of severe weather, such as snow, heavy icing or frozen rain, Gloucestershire County Council's local area office will liaise with Cirencester Town Council about how assistance can be provided in supporting the community whilst maintaining key operational duties.
- 2.2 The extent and duration of this assistance will vary depending on the availability of resources and the severity of the situation but will be agreed between the respective authorities.

**3. Contacts**

- 3.1 Cirencester Town Council

Mark Oliver—Land and Property Manager  
Cirencester Town Council, Bingham House, 1 Dyer Street, Cirencester, GL7 2PP  
Email: mark@cirencester.gov.uk

Jonathan Scrivens—Team Leader  
Cirencester Town Council, Bingham House, 1 Dyer Street, Cirencester, GL7 2PP  
Email: jonathan.scrivens@cirencester.gov.uk

- 3.2 Gloucestershire County Council

Richard Gray, Local Highways Manager-Cotswold South  
Gloucestershire County Council, Love Lane, Cirencester, GL7 1YG  
Tel. 0800 051 4514

## **4. Where**

4.1 Priority areas for footway gritting are:

- The Waterloo
- Dollar Street
- Black Jack Street
- Silver Street
- Park Lane
- Tetbury Road (from the entrance to the Leisure Centre car park to the junction with Sheep Street)
- Castle Street
- Market Place
- West Market Place
- Cricklade Street (including entrance to Brewery Court)
- Dyer Street
- North Way
- West Way

4.2 These areas take into account the highest pedestrian activity and is indicative and does not guarantee that gritting will be carried out in these areas. It is solely intended to serve as a guide.

4.3 Footbridges and other footpaths, i.e. from the leisure centre to the hospital, across the A419 and the New Mills footbridge, will be considered for gritting in consultation with the County Council.

4.4 Gritting beyond these areas may also be appropriate/possible and will be the result of discussions between Cirencester Town Council and Gloucestershire County Council; we cannot guarantee being able to grit beyond the priority areas into residential streets.

4.5 For further information please visit:

<https://www.gloucestershire.gov.uk/highways/roads/winter-and-severe-weather/>

## **5. Equipment/Materials**

5.1 Gloucestershire County Council has provided the Town Council with a hand spreader; in addition, Cirencester Town Council has purchased additional equipment to assist in spreading salt on public footways.

5.2 Gloucestershire County Council will provide a stock of bagged salt to Cirencester Town Council prior to the start of the winter season (i.e. by the end of October).

5.3 This stock is available to Cirencester Town Council to manage and distribute as they deem appropriate for use on the public highway, as agreed with GCC.

- 5.4 The County Council will endeavor to replenish this supply during the winter season if necessary, it should be noted that resupply cannot be guaranteed as the County's efforts may need to be directed to maintaining the strategic route network and/or conserving supplies of salt.

**6. Grit Bins**

Gloucestershire County Council will endeavor to fill all grit bins prior to the start of the winter season (end October). Grit bins will not be refilled during the winter season by Gloucestershire County Council but Cirencester Town Council may use their supply of bagged salt to replenish where it is felt appropriate.

**7. Health & Safety**

A risk assessment has been undertaken by the County Council which seeks to cover the risks and control measures associated with these activities and is covered by their public liability insurance.

**Updated: December 2022**